

COLLEGE OF TECHNOLOGY AND ENGINEERING, UDAIPUR

Application form for refund of Caution Money (to be filled up by the student)

(Side A and Side B Completely filled form to be submitted to Cashier Boy's Fund a/c)

To,

The Dean,
College of Technology and Engineering,
Udaipur

Sir,

I beg to request your kind honor to refund my caution money after deducting the outstanding dues, if any. The necessary details are as under :-

1. Name of Student: _____
2. Class & Year of Admission : _____
3. Caution Money Deposit Receipt No. & Date : No. _____ Date _____
4. Class and year of leaving the college: Class _____ Branch _____ Year _____
5. I Certify that I have not received above caution money previously.
6. Bank details for online transfer of amount :
 - i. Name of Bank & Branch _____
 - ii. Bank Account No. _____
 - iii. Branch IFC Code No. _____
 - iv. Name of Account Holder _____

Yours faithfully,

Signature of Student

Date _____

Name : _____

Address _____

Email id _____ Mobile No. _____

REPORT BY THE STUDENT SECTION

Shri _____ was admitted in the Year _____

In class _____ and he has left the college after passing the _____

Examination in the Year _____. His caution money may be refunded after receiving the No - dues Certificate from all concerned (as given overleaf @ Side B).

Date _____

Signature of Student Section Incharge

(PTO for Side B)

NO DUES CERTIFICATE

Name of Student _____ Enrolment No. _____

Class _____ Branch / Department _____

S. No.	Name of Deptt. concerned and other unit	Head / Incharge's Signature & Seal
1	Deptt. Of	
2	Deptt. Of	
3	Deptt. Of	
4	NCC/ NSS / NSO (Only for UG students)	
5	Chief Warden (Hostels)	
6	Book Bank (Library)	
7	College Library	
8		
9		

REPORT OF THE CASHIER (BOY'S FUND)

Shri _____ has deposited caution money in the
year _____ vide Receipt No. _____

Date _____ as per details available in our record Page No and Serial No _____.

The department has mentioned dues of Rs. _____ Only.

Date _____ Signature of the Cashier Boy's Fund

CAUTION MONEY REFUNDED / NOT REFUNDED

Refund of caution money approved for Rs. _____ (Rs. _____)

Dean/DDO

College of Tech. and Engg., Udaipur

Transfer/paid Rs. _____ (Rs. _____)

as refund of caution money vide cheque No. _____ dated _____ /NEFT/ RTGS.

Signature of the Cashier Boy's Fund

COLLEGE OF TECHNOLOGY & ENGINEERING, UDAIPUR

NO DUES CERTIFICATE

(To be submitted in Student's Section)

Name of Student _____ Enrolment No. _____

Class _____ Branch / Department _____

S. No.	Name of Deptt. concerned and other unit	Head / Incharge's Signature & Seal
1	Deptt. Of	
2	Deptt. Of	
3	Deptt. Of	
4	NCC/ NSS / NSO (Only for UG students)	
5	Chief Warden (Hostels)	
6	Book Bank (Library)	
7	College Library	
8		
9		

I certify that I have cleared all dues from other departments not mentioned above. I will be liable to deposit any due if found in my name in future also.

Signature of Student

Name : _____

Date _____

Email – id: _____ Mobile No. _____

Permanent Address _____

Received on _____ / sign of receiver _____