

About Engineering Staff College of India

GENESIS

Engineering Staff College of India (ESCI) is a unique Institution set up in October, 1981 by the premier body of engineers, The Institution of Engineers (India).

PHILOSOPHY & OBJECTIVES

The Primary objectives of ESCI are to impart professional and need based Continuing Professional Development Programmes (CPDP) and training in frontier areas of Engineering and Management fields, simultaneously providing professional consultancy and technical services to the Industry. ESCI's operations are firmly grounded in its desire to act as a bridge between academic institutions, R&D laboratories and organizations in private and public sectors to promote the growth and increased availability of latest know-how and expertise to professional engineers, executives and managers in all these sectors.

ESCI DOMAINS

- > Climate Change
- > Environment Management
- > Management & Technology
- > Quality & Productivity
- > Skill Development Cell
- > Technology & Automation
- > Civil & Transportation Engineering
- > Information Technology
- > Power & Energy
- > Water Resource Development
- > Design & Prototyping Centre
- > Faculty Development Programs Cell

TRAINING PROGRAMMES

Continuing Professional Development Programmes are designed by ESCI from time to time and announced, on topics of current technology and relevance. In Addition to Open Programmes, ESCI also organizes and conducts customized in-house programmes to meet specific requirement of such organizations.

DESIGN & PROTOTYPING CELL

Design & Prototyping Cell is a Technology Demonstration Centre at ESCI. This facility promotes emerging technologies such as Additive Manufacturing, Automation & Robotics, Internet of Things (Smart Technologies) & Reverse Engineering to name a few. The Cell facilitates Industry-Research Lab-Academic Institute Interaction through various Collaborations & Partnerships. Its mandate is to train academicians, students, working professionals and technology enthusiasts on the latest Digital Manufacturing Technologies and to set up Centers of Excellence in various Institutions.

SCHOOL OF PG STUDIES

School of Post Graduate Studies of ESCI conducts AICTE approved two Year full time Post-Graduate Diploma in Infrastructure Management and PGDM. Aim of the courses is to build the capacity of the engineers and other graduates by imparting skills to become productive managers. PGDM-Infrastructure is uniquely designed to amalgamate technical talent with the latest management techniques and transform engineers into Techno Managers to handle challenges in the core sectors of Civil, Power, Transportation and Telecommunication.

CAMPUS & HOSTEL FACILITIES

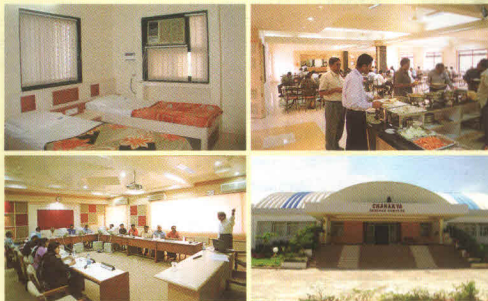
The 70-acre sprawling Campus of ESCI is about 15 km from the centre of Hyderabad City. ESCI located in serene and tranquil surroundings, has its main building and five hostel blocks which can accommodate upto 150 participants. The hostel rooms are air conditioned and well furnished for comfortable stay of the participants and arrangements for catering and recreational activities on Campus are also provided.

For details about training programmes, consultancy, or any other information, please write to :-

Director

Engineering Staff College of India

Autonomous Organ of The Institution of Engineers (India)
(An ISO 9001: 2015, AICTE & CEA Recognized Institution)
Old Bombay Road, Gachi Bowli, Hyderabad 500032, Telangana, India
Phones : +91 40 66304100 / 23000465
Fax : 91 040 66304103 / 23000336



CLASSROOMS

The 14 lecture halls and two seminar halls are air conditioned and well equipped with all modern audio-visual aids to conduct concurrent programmes.

Chanakya Seminar Complex has two lecture halls & seminar halls of seating capacity of 200+ for National & International Conferences and Seminars.

Kautilya Complex is a new addition having 4 state of the art class rooms.

INFORMATION CENTRE

ESCI Information Centre has a valuable collection of about 8500 books & reports and 100 periodicals including international journals, online databases J-Gate and EBSCO are available.

FACULTY

ESCI has core faculty in all the engineering and management disciplines comprising of very senior engineers, eminent scientists and teachers who have rich experience. ESCI derives faculties from a large number of national and international organisations of high repute. They are drawn from industries, consulting firms, government organisations, academics and research institutions etc.

CONSULTANCY ASSIGNMENTS

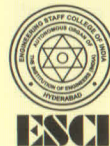
ESCI provides consultancy services in the areas of Third Party Quality Control / Assurance, Survey & Investigations, Preparation of DPRs and World Bank schemes to all Govt. Depts. etc. ESCI also provide Consultancy Services to suit the requirements of clients in all engineering disciplines, (Quality Management System ISO 9001 : 2015 and ISO / IEC 17025 NABL Accreditation and Management & Technology areas). ESCI's group of thorough-bred consultants with their expertise execute these assignments and co-opt experts as necessary. ESCI has successfully executed many prestigious projects in the areas of water resources, power & energy, transportation, mining etc.

COLLABORATIONS

ESCI has large number of national and international collaborations which provide an impetus to improve the quality of its activities.

International : European Institute for Energy Research Electricite de France, Karlsruhe, Germany, Planning Transport Verkehr AG (PTV), World Bank & JICA aided Projects, Germany, Massachusetts Institute of Technology (MIT) USA, Kansas State University (USA), University of Illinois at Chicago (USA), British Council, INTERTEK, Nigel Bauer & Associates, DFID, Govt. of UK, Nepal Electricity Authority etc.

National : Ministry of Electronics & Information Technology, Ministry of External Affairs, Ministry of Science & Technology, Ministry of Urban Development, Ministry of Drinking Water & Sanitation, RWS & S, MoEF & CC, Ministry of Skill Development MoRTH, MNRE, DST, PFC, Central Electricity Authority, Power Grid, DVC, MSETCL, GETRI, Torrent Power, MPPTCL, MPPKVVCL, PSPCL, PSTCL, CBIP, CPRI, CPCB, World Bank TEQIP funded Institutions, DGET, DGAQA, NRRDA, UTL, NALCO, SAIL, JNTU, CMC, C-DAC, NTPC, BHEL, NHPC, DRDO, NFC, CIRE, NPC, ONGC, BPR&D, NRSC, HAL, NMDC, GAIL, Coal India Ltd, MacLead, all SEBs, and State Govt. Depts., In addition, ESCI explores the various bilateral agreements between its parent body, The Institution of Engineers (India), and professional bodies in many other countries to further its overall



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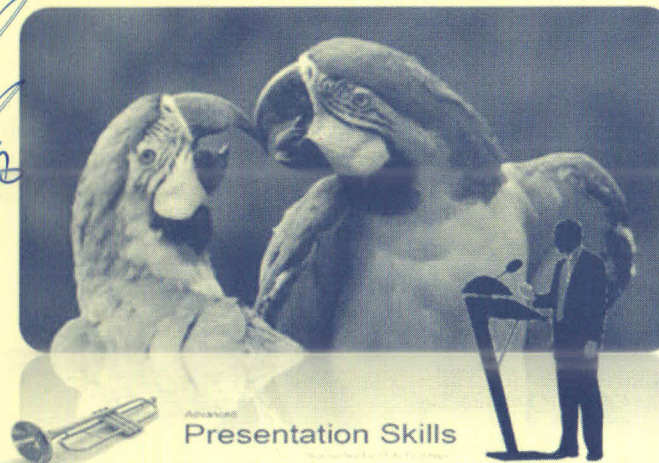


Management and Technology Division

Continuing Professional Development Programme on *Communication and Presentation Skills* (Communicating Assertively)

24 – 26 April, 2018

Teqip cell
3-2-2018



(An ISO 9001 : 2015 Certified, AICTE & CEA Recognized Institution)

INTRODUCTION

The purpose of communication is to get your message across to others clearly and unambiguously. Doing this involves effort from both the sender of the message and the receiver. And it's a process that can be fraught with error, with messages often misinterpreted by the recipient. When this isn't detected, it can cause tremendous confusion, wasted effort and missed opportunity.

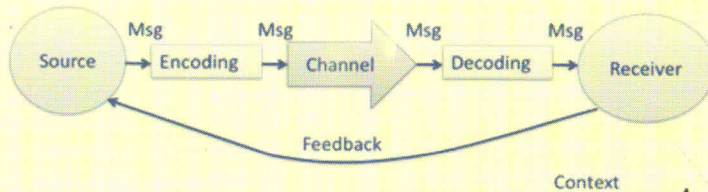
In fact, communication is only successful when both the sender and the receiver understand the same information as a result of the communication.

In a recent survey of recruiters from companies with more than 50,000 employees, communication skills were cited as the single more important decisive factor in choosing managers. The survey, conducted by the University of Pittsburgh's Katz Business School, points out that communication skills, including written and oral presentations, as well as an ability to work with others, are the main factor contributing to job success.

In spite of the increasing importance placed on communication skills, many individuals continue to struggle with this, unable to communicate their thoughts and ideas effectively – whether in verbal or written format. This inability makes it nearly impossible for them to compete effectively in the workplace, and stands in the way of career progression.

This program is primarily conceived and designed to enhance and sharpen the communication and presentation skills of the participants through effective exposure using case studies method of instruction and interactive & practical sessions on the essential fundamentals of these skills and the associated intricacies, thereby helping them in acquiring the necessary skills to deliver one's best in the organization. The programme is primarily designed to enhance personal and organizational effectiveness.

The Communication Process



OBJECTIVES

The main objectives of the programme are:

- To develop and sharpen communication skills of participants for improving their professional performance and add value to organisations in their functional areas.
- To make aware on the fundamentals of presentation skills and the intricacies associated with its conduct and give exposure in acquiring the necessary presentation skills to deliver one's best in the organization.

COURSE COVERAGE

- Overview of Communication in Organizations
- The Communication Process and types of Communication
- Verbal Communication, Non-Verbal Communication
- Developing Public Speaking Skills
- Barriers to Communication
- Effective and Active Listening
- Negotiating through Effective Communication
- Using I.T. in Communication
- Role of effective communication In Managing Conflicts
- Making effective presentations
- Presentation Skills
- Exploring your Presentation Skills
- HR Instruments / Group Discussions

METHODOLOGY

Methodology of the programme includes class room Sessions with Lecture/discussion with audio visual aid, benched marked video shows, Chalk & Talk sessions, group discussions, case studies, debates, sharing of experiences, etc. All the sessions will be interactive demanding active participation from all the members. CMI will be the main method of instruction.

COURSE ADVISOR&RESOURCE PERSON



Dr. Vivek Modi,
Certified as a trainer
from World renowned
"Dale Carnegie
Training"



Dr. A.P. Natarajan,
Director, Victoria
Training Foundation



Prof. S. Abhiram Krishna,
Director, South State
Business School

TARGET PARTICIPANTS

Scientists working in Research Laboratories, Engineers and Professionals from Governments, Private sector and Public Sector Undertakings (from product, process and service sectors), and Professors, Admn. Officers / Executives of various NIT's, Universities and Engineering colleges will find the programme useful.

BENEFIT TO THE PARTICIPANTS

- Understand the process of communication and differentiate between listening and hearing, impact of non-verbal communications and will learn problem solving and negotiating through Effective Communication
- Development of Public Speaking Skills and making effective presentations.

PROGRAMME VENUE, DATES & TIMINGS

Venue : Engineering Staff College of India (ESCI) Campus, Old Bombay Road, Gachibowli, Hyderabad. 500075, TS, India.

Dates : 24-26 April 2018

Timings : On the first day Registration will commence at 0900 h. On all other days the programme timings will be from 09.45-17.15 Hrs with breaks in between for tea and lunch.



COURSE DIRECTOR

Gp Capt (Retd) BS Phillora BE (ETC), AE (L), MMS (DS), M Phil, FIE
Dean of Studies ESCI & Sr. Faculty, Management & Technology Division, ESCI

COURSE FEE

₹.15,500/- (Residential Fee) per participant. Fee includes, course material, course kit, twin sharing/single AC accommodation as per availability, breakfast, lunch, dinner, tea / coffee and snacks during the actual days of training programme.

DISCOUNTS

- ❖ **Non-Residential Fee :** 10% discount on course fee is allowed for non-residential participants.
- ❖ **Group Discount :** Additional 10% discount for three or more participants, if sponsored by the same organization.

(All discounts are applicable only if fee is received at ESCI before the commencement of the programme.)

Goods and Service Tax @ 18% is to be paid extra over and above the training fee. PAN Card No AAATT3439Q; GST No. 36AAATT3439Q1ZV. (Under commercial training or coaching services).

Programme fee is to be paid in favour of "IE (I)-Engineering Staff College of India" in the form of demand draft payable at Hyderabad at par cheques payable at any Bank Branches.

Alternatively, the payment may be made by Electronic Fund Transfer (EFT) to ESCI - **SB A/c No.04321040000396** with **The IDBI Bank Ltd., Gachibowli Branch, Plot No. 2-53/2, JNIBF, IIIT Junction, Gachibowli, Hyderabad, 500032** by RTG's/ NIFT / IFSC Code No: **IBKL0000432. ESCI PAN No. is AAATT3439Q.** While using EFT/ DFT method of payment, kindly forward a covering letter giving details on the names of the participants, Title and programme schedule so that proper accounting can be done.

REGISTRATION

Online registration shall be available on ESCI website. (URL:www.escihyd.Org)

To register, manually please send your nominations giving details of name, designation, contact address, email address, mobiles no, telephone and fax number of the participant along with the details of mode of payment of fee addressed to:

Head, Management & Technology Division

Engineering Staff College of India
Old Bombay Road, Gachibowli, Hyderabad 500 032, TS, India
Phone: Direct 040 6630 4111 & 6630 4112 &, 6630 4105
Fax : 040-66304103 & 91 40 30995227
Email: mt@escihyd.org,

For Registration Please Contact

Mr. L.V. Rao
Programme Manager,
Land line 040-66304105
Mob: 09949145865

CERTIFICATION

A certificate of participation will be awarded to each participant on conclusion of the programme.

GENERAL INSTRUCTIONS

- ESCI encourages participants to present case studies from their respective organizations.
- For the convenience of outstation participants, ESCI will facilitate pick-up and drop from Airport / Railway Station / Bus Stations, if travel plans are received at least 3 days in advance along with mobile number by fax or email. Travel charges shall be paid by the participant directly to the Cab.
- ESCI provides complimentary accommodation and boarding to the participants one day before commencement (Check-in 1200 h) and one day after conclusion (Check-out 1200 h) of the programme duration. Overstay charges will be applicable as per ESCI rules (subject to availability of accommodation).



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Old Bombay Road, Gachi Bowli, Hyderabad – 500 032

Phones : 040-6630 4111, 4112,4128, EPABX : 040-23000465/466 Fax : 040-23000336

E-mail : mt@escihyd.org

Website: www.escihyd.org



Gp Capt B S Phillora, BE (ETC), AE (L), MMS (DS), MPhil, IPMA-D, FIE, Lead Auditor (ISO 9001-2015)

Dean of Studies, ESCI &

Sr Faculty & Head

Management & Technology Division & DPC

ESCI/M&T/MT3045-1/2018-19

31.01.2018

The Dean
College Of Dairy And Food Science Technology
University Road,
Ganeshpura, Udaipur,
Rajasthan, -313001

Continuing Professional Development Programme on
Communication and Presentation Skills
(Communicating Assertively)
24 – 26 April 2018

Dear Sir / Madam,

We are happy to inform you that Engineering Staff College of India is conducting the above programme from **24 – 26 April 2018** at our ESCI Campus.

The purpose of communication is to get your message across to others clearly and unambiguously. Doing this involves effort from both the sender of the message and the receiver. And it's a process that can be fraught with error, with messages often misinterpreted by the recipient. When this isn't detected, it can cause tremendous confusion, wasted effort and missed opportunity.

TARGET PARTICIPANTS: Scientists working in Research Laboratories, Engineers and Professionals from Governments, Private sector and Public Sector Undertakings (from product, process and service sectors), and Professors, Admn. Officers / Executives of various NIT's, Universities and Engineering colleges will find the programme useful.

The brochure is also available on our website:- www.escihyd.org/ or it can be directly accessed by the following link to our M&T Division's future programmes: <http://escihyd.org/index.php/mt-upcoming-trainings>

We request you to kindly nominate few participants from your esteemed organization.

Thanking you,

Yours sincerely,

(Gp. Capt. B S Phillora)
Course Director

Encl : Brochure

Please turn back the page to find the training calendar 2018-19

- We also undertake In-house / Customized Training Programmes in various Management & Technical fields

Management & Technology Division
Calendar for the year 2018-19

MANAGEMENT & TECHNOLOGY ANNUAL TRAINING CALENDAR FOR FY: 2018-2019				
Sl No.	Prog. Code No.	Title of the Programme	Duration	Schedule
1	MT3045	Communication and Presentation Skills (Communicating Assertively)	3	24- 26 April 2018
2	MT 3028	Welding Technologies and NDT Techniques (Theory and Practical Orientation with Technical Visit)	5	07-11 May 2018
3	MT3048	Personality Development (An Ordinary to Extra-ordinary Personality Empowerment)	3	15-17 May 2018
4	MT3087	NDT Level II Certification in MPI in accordance with ASNT Document No: SNT-TC-1A 2011	3	05-07 June 2018
5	MT3050	Creative Leadership and Teambuilding Skills for Organization Development (Innovative and Inspiring Leadership methodologies with case-studies and Role plays)	3	19-21 June 2018
6	MT3103	GOODS & SERVICES TAX (GST)	2	26-27 June 2018
7	MT3042	Conflict Management, Decision Making and Problem Solving Skills	3	10-12 July 2018
8	MT3046	Materials and Supply chain Management (Including SAP-MM Module Exposure)	4	17-20 July 2018
9	MT3070	3 Dimensional LASER Land Scanners for Mining and other Applications.	4	31 July 18 - 03 August 2018
10	MT3104	Practical training for welders on SMAW, TIG and MIG" or "Welding and Inspection : A welder's perspective in SMAW, TIG and MIG	5	06-10 August 2018
11	MT3045-2	Communication and Presentation Skills (Communicating Assertively)	3	07- 09 Aug. 2018
12	MT3047	Vibrations, Balancing, Alignment and Condition Monitoring of Rotating Equipment(Theory and Practical Orientation with Technical Visit)	4	28-31 August 2018
13	MT3105	MANAGING FINANCE, ASSETS, AND RISK	3	05-07 Sept., 2018
14	MT 3028-2	Welding Technologies and NDT Techniques (Theory and Practical Orientation with Technical Visit)	5	17-21 Sept., 2018
15	MT3097	Comprehensive Estimation Tendering and E procurement	4	25-28 Sept., 2018
16	MT3048-2	Personality Development (An Ordinary to Extra-ordinary Personality Empowerment)	3	09-11 Oct., 2018
17	MT3046-2	Materials and Supply chain Management(Including SAP-MM Module Exposure)	4	23-26 Oct.,2018
18	MT 3098	NDT Level II Certification in Liquid Penetrant Testing in accordance with ASNT Document No:SNT-TC-1A 2011	3	29-31 Oct., 2018
19	MT3062	Project Monitoring, Control and Implementation (Concept of Earned Value Management System in Project Management)	4	13-16 Nov., 2018
20	MT 3100	NDT Level II Certification in Ultrasonic Technique in accordance with ASNT Document No:SNT-TC-1A 2011	5	19-23 Nov., 2018
21	MT3091	Stress Management (Leads to International Certification Accredited by International council of Stress management professional, Sydney, Australia.)	3	27-29 Nov., 2018
22	MT3093	Interpersonal Skills Effectiveness and Emotional Intelligence (For Managerial Effectiveness and balancing Stress with practical and Work play)	3	04-06 Dec., 2018
23	MT3054	Performance Monitoring of Centrifugal Pumps and Compressors (with Practical Orientation and Technical Visit)	3	11-13 Dec., 2018
24	MT3106	Non - Destructive Testing for Failure Analysis of Castings, Forgings, Weldments and Tubes (NDT Methods (UT,LPT & MPI))	5	17-21 Dec., 2018
25	MT3083	Industrial Instrumentation and Modern Control Systems	4	08-11 Jan., 2019
26	MT3047-2	Vibrations, Balancing, Alignment and Condition Monitoring of Rotating Equipment(Theory and Practical Orientation with Technical Visit)	4	22-25 Jan., 2019
27	MT3101	NDT Level II Certification in Radiography testing in accordance with ASNT Document No: SNT-TC-1A 2011	5	28 Jan – 01 Feb 19
28	MT3107	Advanced Metrology for Precision Industries	3	05-07 Feb., 2019
29	MT3108	Planning for Aero Space Industries in MSME Sector	3	12-14 Feb., 2019
30	MT3045	Communication and Presentation Skills (Communicating Assertively)	3	26-28 Feb., 2019
31	MT3091-2	Stress Management (Leads to International Certification Accredited by International council of Stress management professional, Sydney, Australia.)	3	06-08 March 2019
32	MT3080	Enhancing Managerial Excellence for Middle & Top Level Executives	3	12-14 March 2019
33	MT3075	System Engineering	5	18-22 March 2019

- Please add Goods and Services Tax @ 18% (w.e.f. 1st July 17) in all the Course Fee
Our GSTIN: 36AAATT3439Q1ZV

- We also undertake In-house / Customized Training Programmes in various Management & Technical fields